What does a successful evaluation project need?

introduction

Dear participant!

Thank you very much for your participation in my study.
On the following pages you will, first of all, find a few questions about your person and, subsequently, about the topic of evaluation.

Please respond to each question by ticking off your preferred answer alternative or by writing a few words in the provided spaces.

If there is not enough space for your remarks, please use the back of a page.

contact details:

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What does a successful evaluation project need? demography Which is the highest degree you have achieved? O none O I go to university O I go to school O degree at polytechnic/vocational college or similar O graduation O university degree O I serve my apprenticeship O PhD O I have finished my apprenticeship O private lecturer / PD O foreman O professor O other non-academic degree O other academic degree If you have an "other degree": What is it in detail?

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What does a successful eval	uation proiect need?
If you have an academic degree:	
In which field do you mainly work (plea	ase choose one of them)?
O social sciences	O economic sciences
O linguistics and cultural sciences	O sciences of sport
O medicine	O law
O mathematics and natural sciences	O political sciences
O engineering sciences	O other field
If you have chosen an "other field": W	hat is it in detail?
If you have none or a non-academic de In which field do you mainly work (pleator trade and engineering	
commerce and administration	O research and development
O health care	O politics
o computing and telecommunication	O other field
. 0	
If you have chosen an "other field": W	hat is it in detail?
What does a successful eval	lustion project peed?
	• •
Please characterize the company/instit	
O profit and	O non-profit
	O public
O private	O public
and	
O university / research	O private enterprise / industry
O authorities / government	O other
Your gender?	
O female O male	
How old are you?	
Which country do you come from?	
which country do you come from:	

[&]quot;What does a successful evaluation project need?"

What does a successful e	valuation pr	oject need	d?		
n which domains are you in touch	with evaluation	(you can cho	ose more th	an one)?	
medicine and health care	☐ school educatio	on	☐ speci	al needs educa	tion
uocational education	academic educ	r education			
☐ politics	☐ economy ☐ trade and engineering				
computing, telecommunication, internet	⊒ law		☐ milita	ry	
evaluation methods	\square theory of evalua	ntion	\square other	domain	
If you have chosen an "other doma	ain": Which one	is it?			
If you have to opt for one of the me regarding evaluation?	entioned domains	s: with which	one do you	have the close	est link
	valuation pr	oject need	d?		
	valuation pr		in the last	longer ago	never
n touch with evaluation Please characterize your link to	valuation pr	oject need		longer ago than 5 years	never O
n touch with evaluation Please characterize your link to evaluation:	·	last year	in the last five years	than 5 years	
n touch with evaluation Please characterize your link to evaluation: I do evaluation projects myself		last year	in the last five years	than 5 years	0
n touch with evaluation Please characterize your link to evaluation: I do evaluation projects myself I am a client of evaluation projects		last year	in the last five years	than 5 years	0
n touch with evaluation Please characterize your link to evaluation: I do evaluation projects myself I am a client of evaluation projects I am an interviewee within an evaluation	s uation project	last year	in the last five years	than 5 years O O O	0
n touch with evaluation Please characterize your link to evaluation: I do evaluation projects myself I am a client of evaluation projects I am an interviewee within an evaluation results	uation project	last year	in the last five years	than 5 years O O O O	0 0
Please characterize your link to evaluation: I do evaluation projects myself I am a client of evaluation projects I am an interviewee within an evaluation evaluation results I am a consultant within evaluation	uation project	last year O O O O	in the last five years	than 5 years O O O O O O O O O O O O O O O O O O	0 0 0 0
evaluation: I do evaluation projects myself I am a client of evaluation projects I am an interviewee within an evaluation results I am a consultant within evaluation I educate in the field of evaluation	uation project	last year O O O O O	in the last five years	than 5 years O O O O O O O O O O O O O O O O O O	0 0 0 0

[&]quot;What does a successful evaluation project need?"

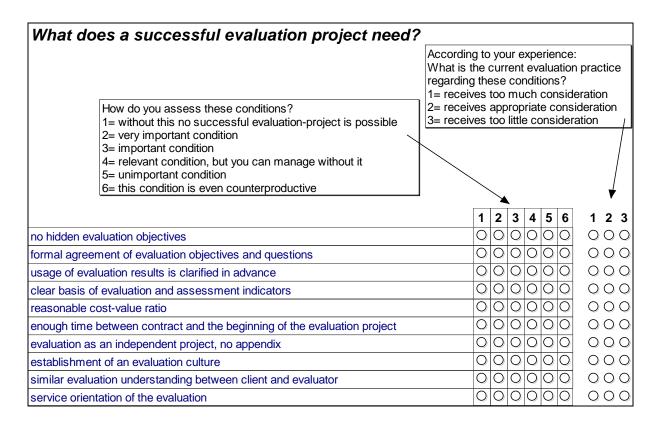
What does a successful evaluation project need? Please estimate your degree of expertise in the following domains: highest medium expertise high expertise expertise low expertise no expertise 0 0 0 0 0 practically orientated work with evaluation 0 0 0 0 0 theoretically orientated work with evaluation In which kind of evaluation are you mostly experienced? evaluation of... O products O people O programmes O interventions/treatments O institutions/systems O politics O I do not have to emphasize one of them In which kind of evaluation are you mostly experienced? O rather external O rather internal O both similar What does a successful evaluation project need? When talking about a successful evaluation project: What is that for you? Please put it in a few words

[&]quot;What does a successful evaluation project need?"

What does a successful evaluation project need? The following pages deal with successful evaluation projects and the requirements how to accomplish success. For this purpose, I have listed conditions which have been identified by evaluation experts in a recent study. Please give your opinion in consideration to the two following questions: - How do you assess these conditions? - According to your experience: What is the current evaluation practice regarding these conditions? To answer these questions, several answer alternatives are made available from which you can choose. How do you assess these conditions? According to your experience: 1= without this no successful evaluation project is possible What is the current evaluation practice 2= very important condition regarding these conditions? 3= important condition 1= receives too much consideration 4= relevant condition, but you can manage without it 2= receives appropriate consideration 5= unimportant condition 3= receives too little consideration 6= this condition is even counterproductive 1 2 3 2 5 6 00000 0 000 example 1 of conditions of successful evaluation projects 000 0 0 0 example 2 of conditions of successful evaluation projects 00

What does a successful evaluation project need?	•						
	According to What is the regarding th 1= receives	curr ese	ent con	eva ditid	luations?	on pra	
How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition	2= receives 3= receives	арр	ropi	riate	e con	sidera	ation
4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive		^					•
	1	2	3	4	5 6	6 1	1 2 3
tendering procedure of the evaluation project	C	0	0	0	0	<u>ک</u> (د	000
clear definition of the object of the evaluation	C	0	0	0	0) (000
clear definition of the evaluation context	C	0	0	0	0) (000
(theoretical) foundation of the evaluation object	C	0	0	0	0) (000
evaluation is embedded in total quality management process	C	0	0	0) (000
clear definition of evaluation participants	C	0	0	0	0) (000
precise description of information sources	С	0	0	0	0) (000
clear and realistic evaluation objectives and questions	C	0	0	0	0	5 (000
evaluation objectives take interests of different stakeholders into consideration) C	0	0	0	0	5 (000
evaluation is not used in the sense of controlling	C	0	0	0	0	5 (000

[&]quot;What does a successful evaluation project need?"



What does a successful evaluation project need?						
What regated the second	ring the eceives	curi se d too app	rent cond mu crop	ditio ch oriate	aluations? consider	n practice deration sideration
How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive			•			•
	1	2	3	4	5 6	1 2 3
openness of the client towards the evaluation and its results	0	0	0	0	00	000
cooperation and committed participation of the client	0	0	0	0	00	000
client is willing to change things	0	0	0	0	00	000
client has expertise in the field of evaluation	0	0	0	0	00	000
client has the power to realize potential changes	0	0	0	0	00	000
client takes a checking and controlling function within the evaluation project	0	0	0	0	00	000
client keeps out of the evaluation project	0	0	0	0	00	000
client is independent from the decision makers	0	0	0	0	00	000

[&]quot;What does a successful evaluation project need?"

What does a successful evaluation project need?	?	
How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition	According to your experience: What is the current evaluation p regarding these conditions? 1= receives too much considera 2= receives appropriate considera 3= receives too little considerati	ation eration
4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive		↓
	1 2 3 4 5 6	1 2 3
high evaluation-expertise of the evaluator		000
evaluator has expertise in the field where the evaluation takes place	00000	000
high social competence of the evaluator		000
self-reflexion capability of the evaluator		000
motivated evaluator	00000	$\bigcirc \bigcirc \bigcirc$
cooperation between evaluator and internal staff	00000	$\bigcirc \bigcirc \bigcirc$
exchange of experiences with other evaluators	00000	$\circ \circ \circ$
incorruptibility of the evaluator	00000	000
acceptance and credibility of the evaluator	00000	000
heterogenous evaluation team	00000	000
objectivity and neutrality of the evaluator	00000	000
independence of the evaluator	00000	000

What does a successful evaluation project need?							
W re 1= 2=	ccording to that is the garing the receives receives receives	curre se co too r appr	ent ond mud	eva litio ch riate	aluations? consider	on practice deration sideration	
1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive		*					
	1	2	3	4	5 6	4 1 7	3
cooperation and committed participation of all participants	0	0	0	0	00		0
openness of the participants towards evaluation results	0		0	0	00	00	0
participants accept the evaluation plan	0		0	0	00	00	0
volition of participants to change something	0		$\overline{\circ}$	0	00		0
voluntary participation of the participants	0	0	0	0	00	00	0
the participants are accepted by the persons responsible for the project	0	0	0	0	00	00	0
professional competence, familiarity of participants with the evaluation object	0	0	0	0	00		0
the participants have experience with internal evaluation	0	0	0	0	00	00	0
the participants have evaluation expertise	0	0	0	0	00	00	0
participants take part because of client's enforcement-power	0	0	0	0	00	00	0

[&]quot;What does a successful evaluation project need?"

What does a successful evaluation project need? According to your experience: What is the current evaluation practice regarding these conditions? 1= receives too much consideration 2= receives appropriate consideration 3= receives too little consideration How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive 1 2 3 4 5 6 1 2 3 00000 000 favourable general political conditions 00000 000 interest of the wider environment in the evaluation 00000 000 existence of sufficient resources 00000 000 clear identification of all stakeholders 00000 000 adequate involvement of all participants 000000 000 cooperation between all stakeholders 00000 000 clear responsibility assignment of the persons responsible for the project 00000 000 responsibility of realization belongs to evaluator 00000 000clear and adequate evaluation design

What does a successful evaluation project need?			
What regard 1= red 2= r	is the curre ding these c ceives too m ceives appro	experience: nt evaluation onditions? nuch conside opriate consi ttle considera	practice eration deration
How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive		*	
anage of extent and anaged in	1 2 3	3 4 5 6	1 2 3
process-orientated procedure attention to data protection	000		000
consideration of ethics	000		000
consideration of legal basis	000	0000	000
evaluation is practice-orientated, so that it disturbs everyday life as little as possible	000	0000	$\circ \circ \circ$
correct methodological procedures of evaluation	000	0000	$\circ \circ \circ$
data is accessable with justifiable effort	000	0000	$\circ \circ \circ$
permanent control of the evaluation process	000	0000	$\circ \circ \circ$
flexibility during the data collection	000		000

[&]quot;What does a successful evaluation project need?"

What does a successful evaluation project need? According to your experience: What is the current evaluation practice regarding these conditions? 1= receives too much consideration 2= receives appropriate consideration 3= receives too little consideration How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive 1 2 3 4 5 6 1 2 3 000 quantitative as well as qualitative procedure 00000 000 consensus regarding evaluation procedure between as many stakeholders as possible 00000 000 transparency of evaluation process 00000 000 consideration of relevant evaluation standards 00000 000 evaluation project has an advisary board 00000 000 ongoing discussion about the evaluation process 00000 000 consideration to hidden goals 00000 000 correct methodological procedure of data analysis 00000 000report timeliness

What does a successful evaluation project need?								
Accor What regard 1= red 2= red 3= red	is the ling the eives eives	curr ese too app	ent con mu rop	evanditi ch d riate	alua ons con e co	ition 3? side onsi	n praction eration iderati	า
How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive			<u>.</u>	. 1	_ 1			
(potentially) helpful and constructive results	1	2	3	4	5	6	•	2 3 () ()
results are complete and fair	0	0	0	Ō	Ō	ō		00
neutral report of the results	0	0	0	0	0	0	0	00
comprehensible, receiver adequate report of results	0	0	0	0	0	0	0	00
sensitive, confidential, factual handling of results	0	0	0	0	0	0	0	00
disclosure of results to all participants of the evaluation project	0	0	0	0	0	0	0	00
disclosure of results to all stakeholders	0	0	0	0	0	0	0	00
report transparently describes the object of the evaluation, its context, objectives, procedure and results	0	0	0	0	0	0	0	00

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What does a successful evaluation project need? According to your experience: What is the current evaluation practice regarding these conditions? 1= receives too much consideration 2= receives appropriate consideration 3= receives too little consideration How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive 1 2 3 4 5 6 1 2 3 00000 000 transparency of using the results 00000 000 report contains no interpretation, only pure data analysis 00000 000 report contains interpretations by the evaluator 00000 000 report contains interpretations by all participants of the evaluation 00000 000 report contains interpretations by the client 00000 000 reasons for interpretations are explicitly given 00000 000 report strictly segregates results, interpretations and recommendations 00000 000 report contains no rash conclusions 00000 000report contains different scenarios how to use the results

What does a successful evaluation project need?									
Wh reg 1= 2=	cording nat is the parding receive receive receive	the o	currese too app	rent cor mu orop	evanditi nditi nch oriat	alua ions con e co	ition 3? side onsi	ration deration	
How do you assess these conditions? 1= without this no successful evaluation project is possible 2= very important condition 3= important condition 4= relevant condition, but you can manage without it 5= unimportant condition 6= this condition is even counterproductive		1	2	3	4	5	6	1	2 3
inclusion of all stakeholders when producing recommendations based on results		$\frac{\cdot}{\circ}$	0	0	0	0			
client defines usage of results		0	0	0	0	0	$\overline{\bigcirc}$	00	0 0
results are client-friendly		0	0	0	0	0	0	\circ	0 0
evaluator supports the usage of results		0	0	0	0	0	0	0	0 0
results do not lead to negative consequences for the participants		0	0	0	0	0	0	0	\circ
results are process-, not person-orientated		0	0	0	0	0	$\overline{\bigcirc}$	0 (\circ
results induce consequences		0	0	0	0	0	0	\circ	\circ
discussions about results		0	0	0	0	0	0	0	0 0
evaluation of the evaluation project itself in the sense of a meta-evaluation		0	0	0	0	0	0	0 (00

[&]quot;What does a successful evaluation project need?"

What does a successful evaluation project need?
Regarding the fields you mainly gained experiences: Are there any further important conditions whi are not listed in this questionnaire? If yes, which one?
Do you know any other persons who might be interested in participating in this study? If you can w
Do you know any other persons who might be interested in participating in this study? If yes, can yo give me the names including email-addresses? (alternatively: give them the URL of my study - many thanks for that!)
Do you have any further comments or wishes (e.g. regarding the feedback of the results)?
THANK VOLLVERY MUCHI
THANK YOU VERY MUCH!